



# LITTLE STAR

Kanchanpur Hazaribagh Jharkhand India. 825319

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## Application for Issue of Transfer Certificate / School Leaving Certificate :

Transfer Certificate

School Leaving Certificate

### Student's Information :

1. Name : .....
  2. Date of Birth : ..... Gender : .....
  3. Class : ..... Section : ..... Admission No. : .....
  4. Date of Admission : ..... Admission taken in the Class : .....
  5. Mother's Name : .....
  6. Father's Name : .....
  7. Present Address : .....
  8. Category ( if any ) : 1. SC  2. ST  3. OBC  4. Other .....
  9. Contact No. : .....
  10. Fees Paid till the month of : .....
  11. Subjects Studies : 1. .... 2. .... 3. ....  
(For the Classes IX – XII) 4. .... 5. .... 6. ....
  12. Achievement in Co-scholastic / other Co-Curricular activities / Sports & Game activities : .....
  - (Enclosed the photo-copies of the certificates.)
  13. Reason for Application : .....
  14. Please adjust any fee / fine that stands in my ward's name against the security deposit. Balance, if any, may be refunded to me through Cheque/D.D./through self-addressed envelope attached. Name in whose favour cheque is to be made : ..... (in BLOCK letter)
- Rs. 150/- towards issue of T.C. / SLC

Signature of the Student

Signature of the Parent

### For Office Use only

Action taken report T.C. No. .... (if required.)

Last Date of Attendance : ..... Total No. of Working Days : .....

Section	Name	Remark	Authorised Signatory Signature
a. Class Teacher			
b. Library Dues		Accession No. : Title / Price :	
c. House Warden			
d. Physical Education			
e. Science Lab. Dues			
f. Accounts			
g. Misc. Dues			
<input type="checkbox"/> T.C. / <input type="checkbox"/> S.L.C. may be issued			
<input type="checkbox"/> T.C. / <input type="checkbox"/> S.L.C. may not be issued		Date : .....	<b>PRINCIPAL</b>